

PROJECT MANAGER

Are you passionate about European projects and committed to advancing sustainability in Europe's regions? Would you like to work for a leading European association specialised in supporting European destinations in their transition to a more sustainable tourism model through EU-funded initiatives?

NECSTouR - the Network of European Regions for Competitive and Sustainable Tourism - is looking for a motivated and dynamic **Project Manager** to join our team in Brussels and lead the implementation of EU-funded projects.

About the Position

As Project Manager, you will oversee the implementation and reporting of two new EU-funded Interreg North West Europe projects and contribute to the acquisition of new ones. Your role will focus on coordinating work packages, notably communication and dissemination, liaising with regions, and ensuring timely technical and financial reporting to the lead partner. You will also support project development efforts, collaborating with our network of members to build impactful partnerships.

Key Responsibilities

1. Project Management (c.90%)

- Serve as the main point of contact for coordinating communication and dissemination activities in our projects.
- Manage project finances and ensure adherence to budgetary requirements.
- Oversee selected work packages by coordinating with colleagues and partners, and liaising with the lead partner.
- Communicate project activities to external stakeholders and disseminate outcomes effectively.
- Collaborate with the project technical teams and ensure they complete their deliverables on time according to the workplan.
- Prepare and submit detailed technical and financial reports to the lead partner, ensuring compliance with contract requirements.

2. Project Acquisition (c.10%)

- Monitor relevant EU funding calls and opportunities supporting the preparation and submission of proposals.
- Facilitate members' involvement in consortia by sharing open calls and project partnership opportunities via our project hub.
- Organise info sessions for members on upcoming funding opportunities.
- Serve as the main point of contact for members seeking guidance on project participation or partnerships within the network.

Your Profile

The ideal candidate will have the following skills, several years' project management experience, and the following qualities:

- **Expertise in European Programmes:** Proven knowledge of EU programmes especially Interreg and ideally the Interreg North West Europe programme and their mechanisms for procurement, management, and reporting.
- **Project Management Skills:** Strong prior experience in managing projects, with a focus on financial management, coordination with project partners, and project reporting.
- **Relevant Sector Knowledge:** Experience working with networks or international organisations. Knowledge of the EU funding mechanisms and policies is advantageous. Knowledge of the tourism sector, Regional policies, European Cohesion Policy, or related fields is a plus.
- **Language Skills:** Excellent command of English (written and spoken); proficiency in additional European languages is an advantage.
- **Interpersonal Skills:** Outstanding communication and relationship-building skills, with the ability to work effectively within a multicultural environment.
- **Teamwork and Independence:** Ability to manage tasks autonomously while collaborating within a team.

What We Offer

- The opportunity to work in a dynamic, multinational, and multicultural environment.
- A competitive remuneration and benefits package, commensurate with experience.
- A full-time position on a one year contract that can be renewed.
- An attractive office location in the heart of Brussels with the possibility to work partly from home.

How to Apply

To apply, please send the following documents to applications@necstour.eu by midnight on Thursday, 8th January 2026:

- Your CV and a letter of motivation, including your gross monthly salary expectations and earliest availability to start in 2026.
- Shortlisted candidates will be contacted for interviews, which will take place in early February. Please note that only shortlisted candidates will be contacted.
- Candidates must have the right to work in the EU (or a valid work permit) and provide supporting evidence (e.g., university certificates) for qualifications stated in their application.

NECSTouR is an equal opportunities employer. Join us and contribute to shaping a sustainable future for tourism in Europe's regions.